



Global Affairs
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Canada

**Pacific
Alliance**



**Alliance du
Pacifique**

**Alianza del
Pacífico**

WELCOME - BIENVENUE - BIENVENIDOS



Burrard Inlet, Vancouver, British Columbia, Canada

Delegates' Logistics Guide

**Pacific Alliance -
Candidate Associated States**
IV round of FTA negotiations
Ottawa, Canada May 12-18, 2018

**Alliance du Pacifique -
Candidats au statut d'État associé**
IV^e ronde de négociations d'ALÉ
Ottawa, Canada 12-18 mai 2018

**Alianza del Pacifico -
Candidatos a Estados Asociados**
IV ronda de negociaciones del TLC
Ottawa, Canadá 12-18 de mayo 2018

Contents:

1. Meeting Venue	2
2. Floorplan	3
3. Hotel and Nearby Amenities	4
4. Transportation from Airport	5
5. Meals and Refreshments	6
6. Local Activities	7
7. Additional Information	9

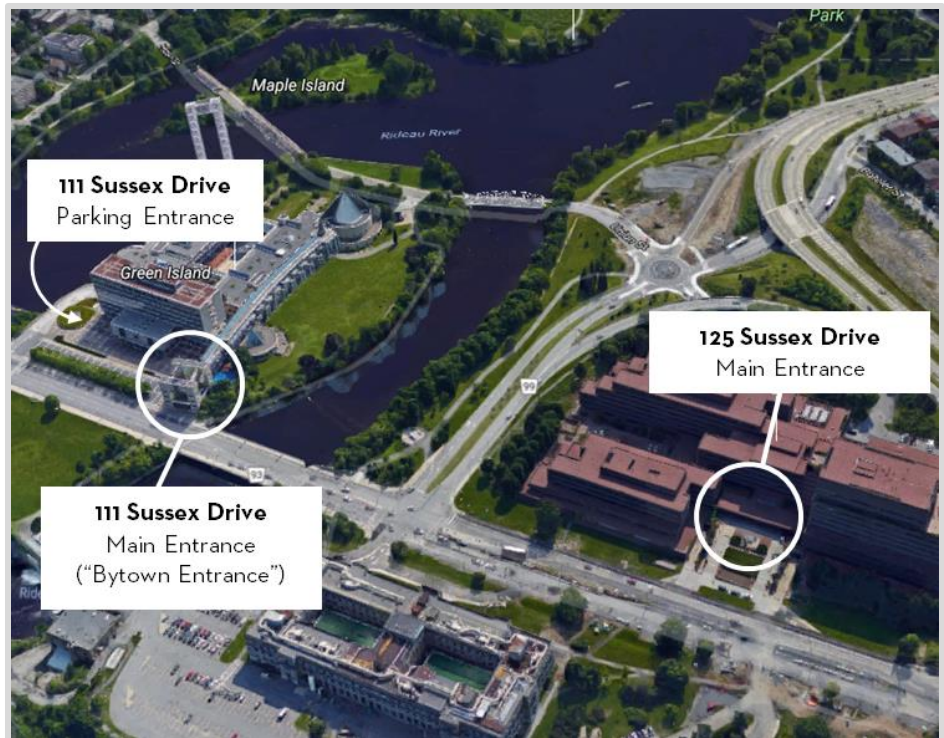
1. Meeting Venue

Events related to the Pacific Alliance FTA negotiations will take place at the John G. Diefenbaker building, located at **111 Sussex Drive, May 12-18, 2018**.

Parking and public transit:

Parking is limited in the building (111 Sussex). As such, attendees are recommended to use public transportation, taxis or ride sharing services (e.g., Uber or Lyft). In front of the 111 Sussex Drive, there is a taxi stand and a bus stop from the OC Transpo Bus Route #9.

Parking (\$12/day) is offered on a first-come, first-served basis on week days and during office hours only. Please note that the parking garage is **not** open on weekends and overnight, during when vehicles may be ticketed or towed).



Entrances:

Access to 111 Sussex is through the entrance below the glass pyramid ("Bytown Entrance"). This entrance provides direct access to the conference facilities where meetings will be held.

Delegate Badges:

Delegate badges will be distributed at the reception table on the morning of May 12, 13 and 14 near the entrance of the Bytown Pavillion (Terrace Level). Afterwards, badges may be obtained at the information table in the Confederation Room (Terrace Level).

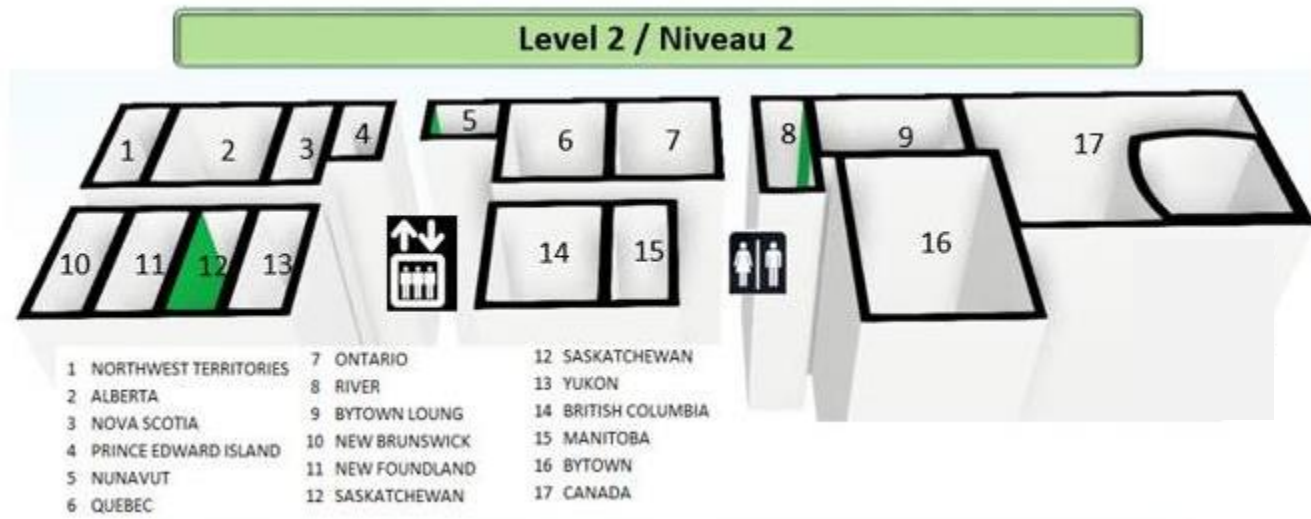
Wifi:

Wifi will be provided at the conference facilities at 111 Sussex Drive. Login information will be provided in each room.

Reception on Tuesday, May 15

A reception will take place from **6:30 to 8pm, on Tuesday, May 15**, at the Lester B. Pearson building, located at **125 Sussex Drive**, on the 9th floor (tower A). The 125 Sussex Drive is a less than 5 minute walk from the 111 Sussex Drive.

2. Floorplan - 111 Sussex Drive (Main Venue)



Delegation rooms:

-  Chile: Confederation - Breakout 2 (Terrace)
-  Colombia: Confederation - Breakout 1 (Terrace)
-  Mexico: Confederation - Breakout 3 (Terrace)
-  Peru: Confederation - Breakout 4 (Terrace)
-  Australia: Northwest Territories (Level 2)
-  Canada: New Brunswick (Level 2)
-  New Zealand: Nova Scotia (Level 2)
-  Singapore: Saskatchewan (Level 2)

Printer Room: Confederation - Office (Terrace)

Negotiation Rooms:

1. Alberta (Level 2)
2. Quebec (Level 2)
3. British-Columbia (Level 2)
4. Ontario (Level 2)
5. Bytown Lounge (Level 2)
6. La Promenade (Terrace)
7. Rideau Falls (Terrace)
8. Fuller (Terrace)
9. Freiman-Guigues (Terrace)

Chief Negotiators' Room:
Algonquin (Terrace)

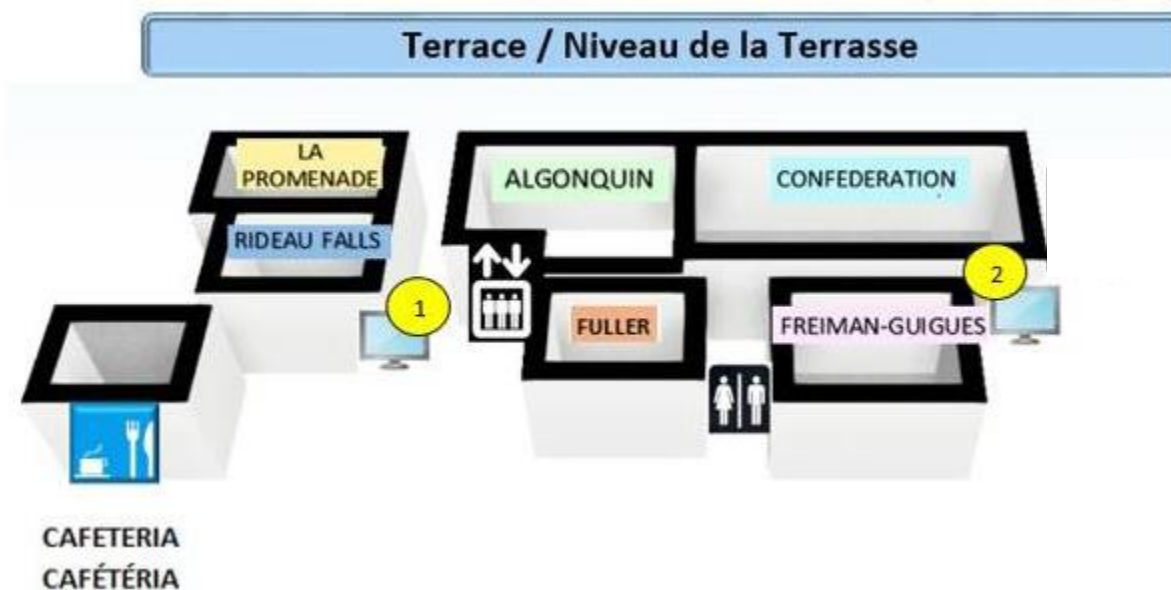
Lunch Room:

Confederation (Terrace)

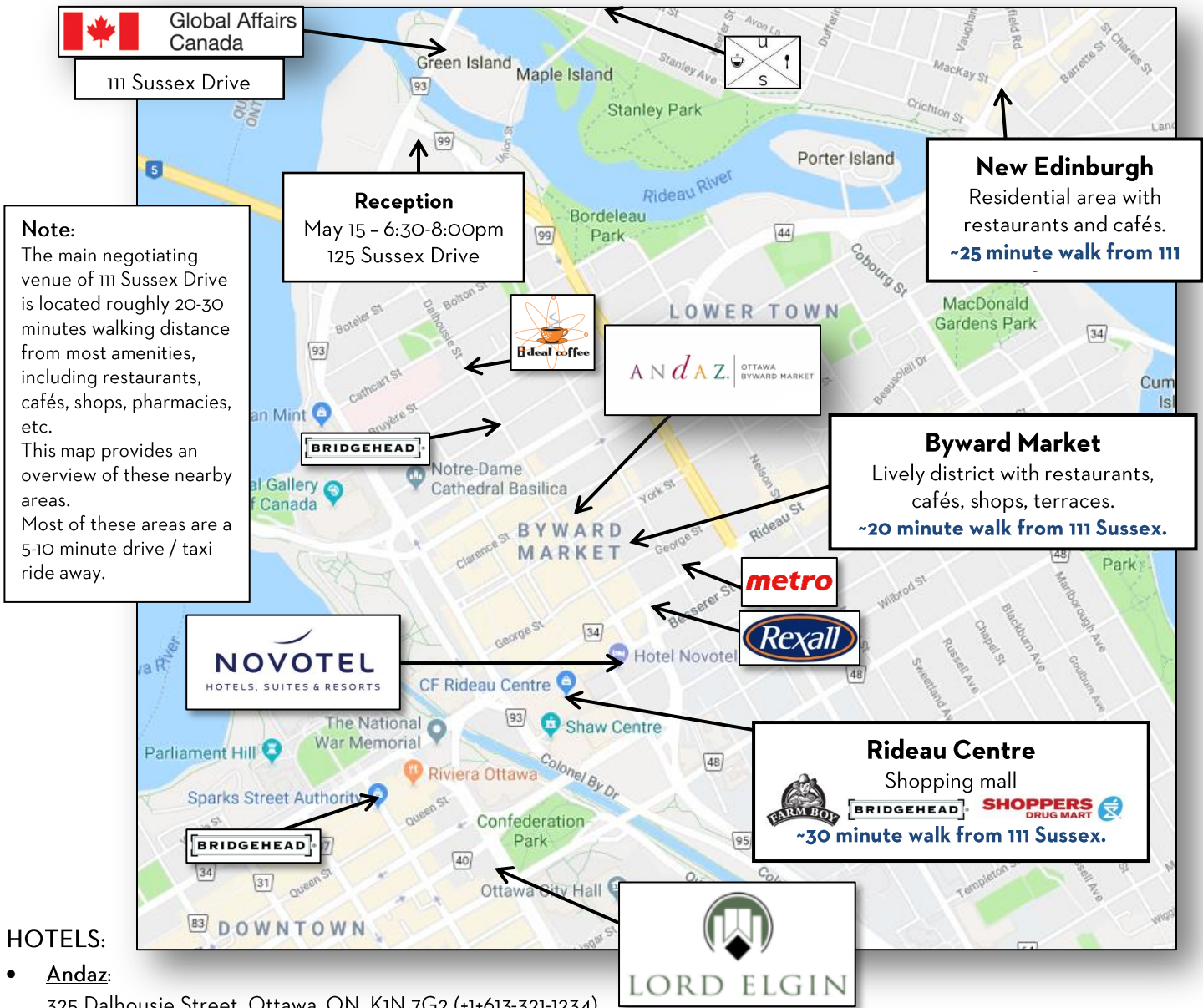
Snacks / Refreshments:

Confederation Room (Terrace)

Note: there will be a water station in the hallway between
- La Promenade and Algonquin (Terrace); and
- Yukon and British-Columbia (Level 2)



3. Hotels and Nearby Amenities



Note:
 The main negotiating venue of 111 Sussex Drive is located roughly 20-30 minutes walking distance from most amenities, including restaurants, cafés, shops, pharmacies, etc.
 This map provides an overview of these nearby areas.
 Most of these areas are a 5-10 minute drive / taxi ride away.

HOTELS:

- **Andaz:**
325 Dalhousie Street, Ottawa, ON, K1N 7G2 (+1-613-321-1234)
- **Lord Elgin:**
100 Elgin Street, Ottawa, ON, K1P 5K8 (+1-613-235-3333)
- **Novotel:**
33 Nicholas Street, Ottawa, ON, K1N 9M7 (+1-613-230-3033)

CAFÉS:

- **Bridgehead Coffeehouse:**
224 Dalhousie St, Ottawa - 6:30am - 8pm
50 Rideau St, Ottawa - 6:30am - 9pm
96 Sparks St, Ottawa - 6am - 8pm
- **Ideal Coffee:**
176 Dalhousie St, Ottawa - 7am - 7pm
- **Union Street Café:**
42 Crichton St, Ottawa - 8am - 4pm

GROCERIES:

- **Farm Boy Grocery:**
50 Rideau St, Ottawa (+1-613- 244-1033) - 8am - 9pm
- **Metro:**
245 Rideau St, Ottawa, (+1-613- 241-9331) - 24/7

DRUGSTORES:

- **Rexall:**
200 Rideau St, Ottawa (+1-613- 789-7884) - 9am - 10pm
- **Shoppers Drug Mart:**
50 Rideau St, Ottawa (+1-613- 236-2533) - 9am - 9pm

4. Transportation from Airport

The National Capital Region (NCR) is serviced by Ottawa Macdonald-Cartier International Airport (YOW), located about 30 minutes by car from the downtown core.

Taxi:

The average taxi fare from YOW to downtown is \$37. The drive from YOW to 111 Sussex (16km) can vary depending on time of day and traffic. It is safe to plan for up to 45 minutes of travel time. Taxis can be hailed at the YOW Arrivals level from the centre door of Level 1.

Ride sharing services:

Ride sharing services (e.g. Uber and Lyft) are licenced to operate in Ottawa (but not nearby Gatineau). The average fare from YOW to downtown is \$26 (or \$40 for an UberXL passenger van). Rides can be hailed at the YOW Arrivals level. There is a dedicated pick-up location for Uber, located at pillars 12 and 13 outside of Level 1.

Public transport:

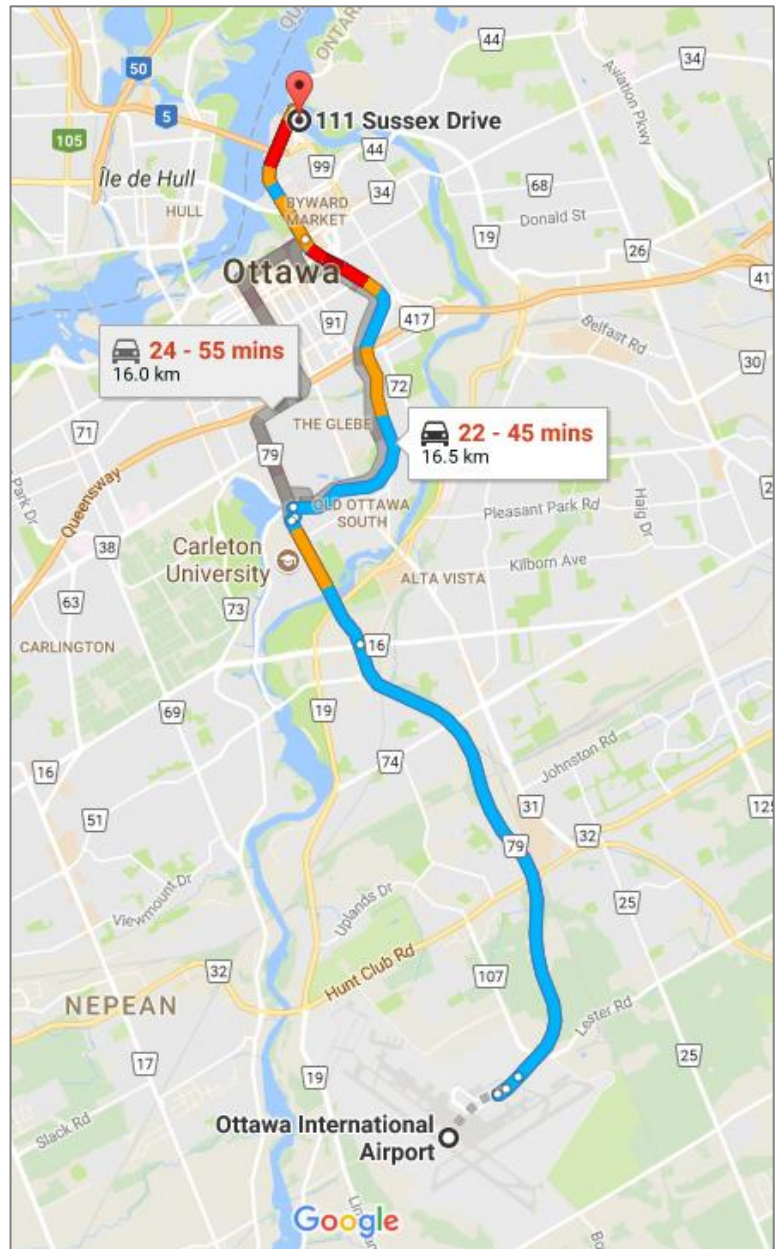
OC Transpo's bus route #97 services the airport and travels through downtown, including near hotels. The bus picks up passengers at pillar 14, outside Level 1. Bus fare can be paid in cash, using a Presto card (there is a Presto card dispenser at the terminal near the bus stop). For more information, you can go to the Ground Transportation Desk, located on Level 1 at the centre door, beside the Information Desk. You can plan your OC Transpo route on www.octranspo.com or automatically on your phone, through the Google Maps app.

Car Rentals:

Most of the car rental agencies (Alamo National, Avis, Budget, Enterprise, and Hertz) are located in the parking garage, across the street from the terminal. If you are renting from Discount, a representative will meet you at the Ground Transportation desk of the passenger terminal building on level 1. For the contact information of the car rental agencies operating out of the airport, click [here](#).

Flight Preparations

Air Canada and WestJet recommend that passengers should arrive for check in 90 minutes in advance for a domestic flight and 120 minutes for U.S. and international flights. These are some exceptions. Check with your operating carrier for details.



5. Refreshments

Refreshments will be served daily, at 111 Sussex Drive. Water stations will be located throughout the venue for delegates' convenience.

Daily Refreshments - May 12-13, 2018 Served on-site at 111 Sussex Drive (Negotiating Venue)			
	Morning Break	Lunch	Afternoon Break
Time	11:00am	1:00-2:30	3:30pm
Location	Confederation Room / Hallway Level 2	Confederation Room	Confederation Room / Hallway Level 2
Service	Coffee, tea, water, light snack	Lunch	Coffee, tea, water, light snack

Daily Refreshments - May 14-18, 2018 Served on-site at 111 Sussex Drive (Negotiating Venue)		
	Morning Break	Afternoon Break
Time	11:00am	3:30pm
Location	Confederation Room / Hallway Level 2	Confederation Room / Hallway Level 2
Service	Coffee, tea, water, light snack	Coffee, tea, water, light snack

Meals:

Meals will not be provided on weekdays (Monday to Friday). The onsite cafeteria is open weekdays, serving lunch from 11:30am to 1:30pm. The cafeteria closes at 3pm.

A list of food delivery options is provided below. The Byward Market (10-15 minute walk) also has several restaurants.

Note: Gratuities are seldom included in Canadian restaurants or with food delivery. It is customary to tip approximately 15-20% on the total bill before tax, less for poor service, more for truly exceptional service. Many restaurants may charge an automatic 15-18% gratuity for larger groups. No tipping is necessary for the cafeteria or for the lunch served on May 12-13.

Delivery Options for 111 Sussex				
Name	Cuisine	Price	Hours	Contact
Greek on Wheels	Greek	\$\$	Daily 11:00am-4:00pm; Sunday 4:00pm-11:00pm	+1 (613) 235-0056 www.greekonwheels.ca
India Curry and Kebab House	Indian	\$\$	11:30am-10:00pm; (closed 2:30pm-4:30pm). Closed Tuesdays.	+1 (613) 680-0800 www.curryandkebabhouse.ca
Wandee Thai Cuisine	Thai	\$	Daily 11:00am-9:00pm (closed 2:00pm-4:00pm). Closed Sundays.	+1 (613) 237-1641 www.wandeethai.com
Ricardo's Pizza	Pizza	\$	Daily 11:00am-1:00am; 2:00am on weekends. Sundays: 4:00pm-12:00am.	+1 (613) 233-1515 www.ricardospizza.ca
Kettleman's Bagel	Sandwiches, Salad, Platters	\$	Open 24 hours.	+1 (613) 422-6624 www.kettlemansbagels.ca
Kochu	Sushi, Korean	\$\$	M-W: 4:00pm-9:00pm T-F: 11:00am-9:00pm Sat-Sun: 4:00pm-9:00pm	+1 (613) 567-8744 www.kochu.ca

Delivery Apps with Service to 111 Sussex:

[UberEATS](#), [SkipTheDishes](#) and [JustEat](#) are all popular web and app-based delivery services in Ottawa.

6. Local Activities and Tourist Sites

Parliament Hill:

The centrepiece of Ottawa's downtown landscape, Parliament Hill is the political and cultural heart of the city. The Parliament Buildings sit atop the Hill, the gorgeous Gothic Revival structures overlooking the Ottawa River, as the politicians within debate the present and future issues of the country. Free [guided tours](#) are available daily, including a chance to head up to the Peace Tower for an incredible view of the city.



ByWard Market:

The ByWard Market is Ottawa's premier destination for shopping, dining, arts, entertainment and professional services for residents and visitors. This area averages 50,000 visitors per weekend in the summer months. It is home to both a local farmers' market and artisans with over 260 stands, as well as over 600 businesses. <http://byward-market.com/en/home/>



Rideau Canal:

From the heart of Canada's capital, the historic Rideau Canal waterway winds south from Ottawa through towns, farms and woodlands for 202 kilometres (126 miles) towards Kingston on Lake Ontario. Constructed after the War of 1812, it served as an alternative shipping route between Montréal and Kingston. Accessible by road, bicycle, hiking, paddling and leisurely cruises, the Rideau Canal offers self-guided walking trails at many of its 24 lock stations.



Gatineau Park:

Covering 36,131 hectares (361 square kilometres), the Park lies in an area where the Canadian Shield meets the St. Lawrence Lowlands and where the Ottawa River meets the Gatineau River. With its unique and diversified ecosystems and heritage features, Gatineau Park is a prime destination that attracts some 2.7 million visits each year. In addition to the popular spots in the Park's southern sector, many other unique and fascinating places offer magnificent views – as well as being great spots to have a picnic in nature, take a walk in the woods or enjoy a bike ride.



Canadian Museum of History:

The Canadian Museum of History welcomes over 1.2 million visitors each year, making it the country's most-visited museum. With roots stretching back to 1856, it is one of Canada's oldest public institutions and a respected centre of museological excellence, sharing its expertise in history, archaeology, ethnology and cultural studies both within Canada and abroad.

In addition to its ongoing exhibitions, including the spectacular Grand Hall and First Peoples Hall, each year the Museum presents a number of outstanding exhibitions focusing on Canadian and world history and civilizations.

Note: Admission to the museum is free on Thursday from 5 to 8pm.

More information: www.historymuseum.ca



National Art Gallery of Canada:

With some 400,000 visitors last year, the National Art Gallery of Canada showcases inclusive, respectful and celebratory collection including new Canadian and Indigenous arts as well as the pioneering Canadian Photography Institute; the international Contemporary Art collections; the European Art collection with some of the finest works from the 15th to the 21st century; and the Old Master and Canadian Prints and Drawings collection.

Note: Admission to the National Collection is free on Thursday from 5 to 8pm.

More information: www.gallery.ca



Notre Dame Cathedral Basilica:

This historic building, begun in 1841, is the largest and oldest standing church in the nation's capital. You are always welcome to join the worship on Sundays and weekdays, or to drop in for moments of quiet prayer and meditation.

It is both the gathering place of a lively community of believers and a splendid example of Canadian religious art.

More information: notredameottawa.com



Tulip Festival:

Each year, Canada's most vibrant Festival attracts over 650,000 visitors from around the world to celebrate the return of spring and take in the showcase of tulips across Ottawa and National Capital Region. Millions of tulips set the stage for a celebration of authentic art, cultural, historic, culinary and family tulip experiences. In 2018, the Festival is all about "A World of Tulips", May 11 to May 21, where the yellow World Friendship Tulip is front and centre this year!

More information: tulipfestival.ca



7. Additional information

Climate

During the month of May, Ottawa enjoys an average high temperature of 19°C and average low temperature of 8°C. Expect some precipitation.

Time zone

Local time in the Ottawa is Eastern Daylight Time (EDT), which is UTC/GMT minus 4 hours.

Smoking

Laws prohibit smoking in enclosed public places including shopping centres, hotels, restaurants (including patios / terraces), airports, and workplaces, as well as city public parks and hospital grounds. Delegates may incur a fine if they are found smoking in a non-smoking environment. Please use designated smoking areas.

Electrical Supply

Canada's electrical supply and electrical outlets (sockets, wall plugs) are the same as those found in the United States. The electrical supply is 120 Volts and 60 Hertz (cycles per second).

Currency, credit cards and ATMs

Canada's currency (Canadian dollar) comprises 5, 10 and 25 cent and one and two dollar coins (100 cents equals 1 dollar); and notes of 5, 10, 20, 50 and 100 dollar denominations. Credit cards are widely accepted. There are many Automatic Teller Machines (ATMs) throughout the city, including one located in the cafeteria at 111 Sussex Drive.

Emergency

Please dial 911 for emergencies.